



EXPRESS ENTRY

DOCUMENT PREPARATION CHECKLIST

Tick each item as you prepare it. Your personalized IRCC checklist may request additional documents.

Identity and family

- ☐ Valid passport
- ☐ Marriage, divorce or birth certificates where applicable
- ☐ Documents for accompanying family members

Language

- ☐ Valid approved English or French language-test results
- ☐ Test report numbers and expiry dates

Education

- ☐ Certificates and transcripts
- ☐ Educational Credential Assessment for foreign education when required

Skilled work experience

- ☐ Detailed employer reference letters
- ☐ Contracts, pay slips or tax records supporting employment
- ☐ Correct employment dates, hours, duties and pay

Financial evidence

- ☐ Official proof of funds when required
- ☐ Clear source and availability of settlement funds

Profile and after ITA

- ☐ Accurate personal and travel history
- ☐ Police certificates
- ☐ Immigration medical examination
- ☐ Digital photographs



- Provincial nomination evidence if applicable
- Additional personalized documents requested by IRCC

IMPORTA NT

Use genuine, complete and current documents. Requirements can change and final decisions belong to the relevant immigration authority.

Independent Kenyan-based information and application-support service. Not affiliated with IRCC or the Government of Canada.
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